



## Position Description

### TITLE OF POSITION

### AGENCY

Editor-In-Chief (EIC) – Collegian

Australian College of Nursing (ACN)

**Collegian: The Australian Journal of Nursing Practice, Scholarship and Research**

### OVERVIEW

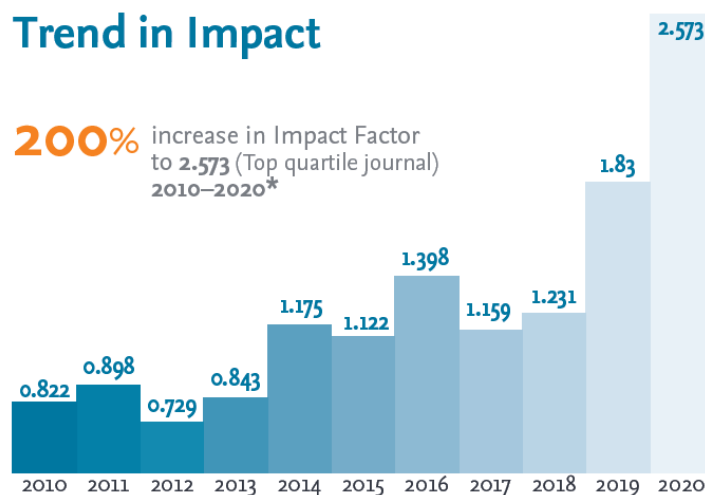
*Collegian: The Australian Journal of Nursing Practice, Scholarship and Research* is the official peer-reviewed journal for the Australian College of Nursing (ACN). Collegian is published bimonthly by Elsevier for ACN under a publication agreement and ACN engages the services of an Editor-In-Chief (EIC) in the preparation of this publication.

Collegian aims to reflect the broad interests of nurses and the nursing profession, to challenge nurses on emerging areas of interest within an Australian and international health context.

Collegian publishes articles on professional, policy and practice issues. Most papers published are peer reviewed by a double-blind process using reviewers who meet high standards of academic and clinical expertise. Other papers are published at the discretion of the EIC if they contribute to nursing knowledge and debate. In the instance of a *Special Issue*, papers will be invited, and a guest editor/s will be appointed. *Collegian* achieved its first ranking in ISI in 2010 and now has an impact factor of 2.573, an increase of over 200%.

### Trend in Impact

**200%** increase in Impact Factor to 2.573 (Top quartile journal) 2010–2020\*



## POSITION DESCRIPTION

### Position summary

ACN's peer-reviewed journal *Collegian*, aims to promote the organisation, its values and to support professional development for ACN Members and the nursing profession more broadly. The primary responsibility of the EIC is the development and publication of *Collegian* within the context of the goals and aims of ACN.

The EIC is accountable for the quality, status and presentation of the journal and is responsible for ensuring content conveys organisational and professional values.

The EIC of the journal is responsible for the overall management of the publication including administrative, financial, promotion, sales, subscriptions, ethics and best practice in publication, advertising and sponsorship. ACN staff and Elsevier will also be involved in these processes.

### Reporting and working relationships

The EIC is accountable for meeting aims and objectives of the journal and reports to the Chief Executive Officer of ACN. The EIC interacts with Fellows, Members and ACN staff through ACN's Publications Manager. The EIC also works closely and collaboratively with the Editorial Assistant, Editorial Board, Editors and Elsevier.

### Special conditions

Interstate travel may be required.

### Statement of key outcomes and associated activities

In assisting ACN to achieve its goals and objectives through the publication of its journal, the EIC will:

- Achieve the aim and objectives for the Journal (see appendix A).
- Ensure the Journal is published bimonthly.
- Oversee and promote quality in writing and content of articles with regard to ethics, best practice, style and presentation.
- Ensure material is relevant to members of ACN and the profession in general.
- Have an awareness of the 1968 Copyright Act and associated amendments and observe these and ACN's policy on copyright in respect of the Journal.
- Be aware of any potentially defamatory material, and either edit material directly or refer to the author for editing.
- Promote the Journal as *the* primary vehicle for the dissemination of new ideas or research for the nursing profession.
- Strategic management of the journal and performance evaluation.
- Support the development of contributors.

### Associated activities and functions

- Maintain a confidential, double blind, peer-review process, by way of a review panel, for the substantive content of major articles and all research articles.
- Processes for other components of the Journal such as Editorial/Guest Editorial, Special Issues, ACN Policy documents and articles to be at the discretion of the EIC.
- Offer constructive critique of papers submitted for publication.
- Assess the relevance of the content of the Journal through periodical satisfaction surveys.

- Identify and implement strategies to improve the Journal in conjunction with the identified ACN staff (see Reporting & Working Relationships)
- Observe ACN's publication standards in the preparation of the Journal.
- Contribute to the review and amendment of the publication standards.
- Contribute to marketing and promotion of the Journal in collaboration with identified ACN staff (see Reporting & Working Relationships).
- Ensure scientific integrity and high ethical standards
- Ensure a broad selection of material for the Journal by encouraging writers to submit items and approaching individuals for contributions.

## **PERSON SPECIFICATIONS**

### **Essential requirements**

The EIC will be a member or fellow of ACN and a Registered Nurse, with postgraduate qualifications that include research methods and high level oral and written communication skills.

### **Personal abilities/aptitude skills**

The EIC will have a proven capacity for:

- Understanding of a wide range of subject areas and research methodologies.
- Communication, particularly in writing, with a high level of skill and understanding of English expression.
- Working independently, yet interactively, with others who may be geographically distant.
- Sound scientific judgement and strength in research and publication.
- Establishing effective working relations with contributors whose work impacts on the production of the Journal to achieve smooth production.

The EIC will:

- Understand the nature and purpose of membership organisations and be able to relate to the national perspective of ACN and its Strategic Objectives.
- Possess and maintain a strong grasp of nursing issues.
- Be well informed of current developments in nursing and in the broader context in which nursing is practised.

### **Experience**

The incumbent will have experience in:

- Nursing.
- Writing and publishing.
- Critique and analysis of written work.
- Exercise of scientific and ethical judgement in publishing.
- Production of publications.
- Marketing and promotion.
- Working at a national level.
- Leadership and administration.

Acknowledged by EIC: \_\_\_\_\_ Date: \_\_\_\_\_

**AIMS AND SCOPE FOR COLLEGIAN, JOURNAL OF ACN**

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Revised July 2022