

**CONFIRMATION OF PROGRESS AND CONTINUATION OF STUDY****FORM**

**(Cert IV and Diploma courses only)**

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| --- | --- |
| Student full name  |  Click or tap here to enter text. |
| Course name  |  Click or tap here to enter text. |
| Expected completion date  |  Click or tap to enter a date. |
| ***The section below is to be completed by the course provider.*** |
| Course provider  |  Click or tap here to enter text. |
| Course provider contact person  | Click or tap here to enter text. |
| Course provider email  | Click or tap here to enter text. |
| Students studying a **Certificate IV or Diploma level course** who do not receive results at the end of each study period, are required to have this form completed by their course provider to confirm they have met the requirements of the course in a full or part time capacity during the semester period. ***Please note: If the student received Recognised prior learning (RPL) or Credit transfer (CT), these subjects do not count towards their study load*** The course provider is required to confirm if the student is progressing through their course and if are continuing their studies in the next semester period. It is the course providers’ responsibility that the information provided is true and correct to avoid the student receiving any scholarship payments they are not entitled to. Students are not eligible to receive payments if they are not actively studying.  |
| **The scholarship is provided over two study semesters within the year. Semester one (January to June) *and* Semester two (July to December). Study load must be determined in between these semesters.** |
| The student has met the theory and practical components of the course in semester one 2023: [ ]  **Yes**  [ ]  **No** (please explain in comments below)  | The students’ study load actively undertaken for semester one 2023 is considered:  [ ]  **Full time** [ ]  **Part time**  |
| The student is continuing their studies in semester two 2023: [ ]  **Yes**  [ ]  **No** (please explain in comments below) | The students study load for semester two 2023 will be: [ ]  **Full time** [ ]  **Part time** [ ]  **Self-paced**  |
| **Any comments:** Click or tap here to enter text. |
|  Affix TAFE or RTO stamp here Signature (authorised signatory): Click or tap here to enter text. Print name and position: Click or tap here to enter text. |
| **Please email this form to ACN scholarships@acn.edu.au. If you have any questions you can contact the scholarships team on 1800 117 262 / 1800 688 628 or email scholarships@acn.edu.au.** |

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